

Gram-MUGBANK

STD(03220) Ph.No.-270222/223/657/715/716

E-Mail : mugberiaccb@yahoo.com

THE MUGBERIA CENTRAL CO-OPERATIVE BANK LTD.

Reg.H.O. & P.O.-MUGBERIA, Pin.-721425 Dist.- PURBA MEDINIPUR

Memo No 1526 (3)/2016-2017

Date : 15.09.2016

To
The Manager ,
Mugberia Central Cooperative Bank Ltd.
Main / Bhagwanpur / Bajkul Branch.

**Sub : Partial Closure of Branch(es) regarding up gradation
of Bandwidth & IP increment for CBS.**

Dear Sir,

We are to state that M/s TCS have agreed to upgrade Bandwidth & IP increment to accommodate more user access & speed in CBS module. For this reason the concerned Branches are required to be partially closed as per furnished schedule to allow TCS to complete the process during the down time.

Sl No	Date of up gradation	Name of Branch	Banking Hours	CBS application to be closed at	Remarks
1	16.09.2016	Main	10 AM –2.30 PM	3.45 PM sharp	Down time 3 hrs approx. to complete the process
2	20.09.2016	Bhagwanpur	Do	Do	Do
3	21.09.2016	Bajkul	Do	Do	Do

Yours faithfully,

B. 15/09/16
GENERAL MANAGER

Memo No. 1526(3)(5) /2016-2017 dated 15.09.2016

Copy forwarded for information and taking necessary action to :-

- (i) The Manager, Computer Section , Mugberia Central Cooperative Bank Ltd, to coordinate the whole process.
- (ii) Mr. Sanjib Paik, TCS . You are requested to start the process at 4 PM sharp.
- (iii) The Asstt. General Manager, Mugberia Central Cooperative Bank Ltd, Acctts. & Op./ Admn. & Dev. /Internal Checks & Control.

B. 15/09/16
GENERAL MANAGER